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Date: September 1, 2016

Project Name: Asset Management with Barcode tagging system for Operations and Maintenance

Course: Bachelor of Science in Computer Science

Subject: Structured Systems Analysis and Design

Mr. / Ms. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Designation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Dear Mr. / Ms. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Greetings!

This is to request that you serve as a Project Panelist. We take great pleasure in inviting you to do so.

The Roles of the Project Panelist will be as follows:

* Reviewing the project documentation before attending the project presentation;
* Submitting a preliminary finding on the project to the Advisor prior to the presentation;
* Attend the project presentation; and
* Judging the quality of the presentation during the presentation.

We hope that you will accept this invitation. If there are queries that you need to clarify in this regard, I will be more than happy to assist.

Thanking you,

Sincerely,

Mr. Paulo Oblepias

Project Advisor

Prof. Sean Sanchez

Class Professor